

# Teaching and Examination Regulations

## Master of Public Health/ International Course on Health and Development

### B. Programme-specific section

Academic year 2018-2019



**KIT** Royal  
Tropical  
Institute



Faculty of  
Earth and  
Life Sciences

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## **1. General provisions**

### **Article 1.1 Definitions**

Please refer to section A.

### **Article 1.2 Degree programme information**

1. The programme Master of Public Health/ International Course on Health and Development, CROHO number 70047 is offered on a full-time and part-time basis and the language of instruction is English.
2. The part-time programme has a nominal study duration of 5 year(s).
3. The programme has a workload of 60 EC.

### **Article 1.3 Intake dates**

The programme is offered starting in the first semester of the academic year (17 September). The intake date(s) mentioned in this paragraph ensure(s) that a programme can be completed within the nominal study duration set for the programme.

## **2. Programme objectives and exit qualifications**

### **Article 2.1 Programme objective**

The aim of the programme is to imbibe in the course participants the knowledge, insight and skills that are required to function as independent professionals within the field of public health and to be appropriate candidates for further study towards a research career.

### **Article 2.2 Exit qualifications**

In all events, a graduate of the degree programme will have the following competencies:

- Critically assess population health status and identifies population health problems, risk factors and determinants, and determines health needs.
- Appraise the role of health systems in terms of fundamental goals, functions, actors and performance
- Influence effective policy-making and strategic planning concerning interventions aiming at improving public health, taking into account scientific evidence, good practice and local context
- Creatively implement, cost-effective, quality client-centred strategies and interventions.
- Monitor and evaluate health interventions by effectively managing human, financial and logistic resources in the dynamic global and local context.
- Work professionally across different sectors, different cultures, disciplines and institutional levels, with private and public actors, and through advocacy, communication and networking.
- Identify research needs; commission research, and critically analyse and translate research results into policy and practice.
- Incorporate a pro-poor and equity approach in all actions.
- Continuously examine and critically self-reflect on their own cultural competence, motivation, practice and values, adjust them accordingly, and act as an agent of change.

## **3. Further admission requirements**

### **Article 3.1 Admission requirements**

1. Admission to the Master's programme is possible for an individual who can demonstrate that he/she has the knowledge, understanding and skills at the Bachelor's degree level, obtained at an institution of academic higher education obtained at a (inter)national university or Dutch institute of higher education: in medicine, public health or in another field related to health care, such as health sciences, economics, social science or nursing.

2. The Admissions Board will investigate whether the interested person meets the admission requirements.
3. In addition to the requirements referred to in the first paragraph, the Board will also assess requests for admission in terms of the following criteria:
  - a. a minimum of three years of relevant professional experience, including managerial responsibilities in health services in a Low or Middle Income Country after the completion of the Bachelor'
  - b. motivated to work in health services in a Low or Middle Income Country or society
  - c. Proficiency in English at a level corresponding to at least academic IELTS 6.0 or TOEFL 550, see 3.5.1.
4. When the programme commences, the candidate must have fully completed the Bachelor's programme or pre-Master programme allowing admission to this Master's programme.

#### Article 3.2 Pre-Master's programme

Not applicable.

#### Article 3.3 Limited programme capacity

1. The Academic Board will, if necessary, announce the maximum programme capacity by 1 June, prior to the start of the academic year.
2. If the programme capacity determined by the Academic Board is exceeded, the available places will be allocated by the Admission Board on first come first serve based on the date of reception of the signed financial statement from the student.

#### Article 3.4 Final deadline for registration

A candidate must submit a request to be admitted to the programme through <http://application.kit.nl> before 1 June. Under exceptional circumstances, the Examination Board may consider a request submitted after this closing date.

#### Article 3.5 English language requirement for English-language Master's programmes

1. The proficiency requirement in English as the language of instruction can be met by the successful completion in the last 3 years of one of the following examinations or an equivalent:
  - academic IELTS: 6.0
  - TOEFL paper based test: 550
  - TOEFL internet based test: 79-80
  - Cambridge Advanced English: A, B or C
2. Exemption is granted from the examination in English referred to in the first paragraph to students who:
  - met the requirements of the VU test in English language proficiency TOEFL ITP, with at least the scores specified in paragraph 1, or
  - had previous education in secondary or tertiary education in an English-speaking country as listed on the KIT and VU website, or
  - have an English-language 'international baccalaureate' degree

#### Article 3.6 Free curriculum

1. Subject to certain conditions, the student has the option of compiling a curriculum of his/her own choice which deviates from the curricula prescribed by the programme.
2. The concrete details of such a curriculum must be approved beforehand by the most appropriate Examinations Board.
3. The free curriculum is put together by the student from the units of study offered by KIT

and VU University Amsterdam and must at least have the size, breadth and depth of a regular Master's programme.

4. The following conditions must at least have been met in order to be eligible for the Master's degree:
  - a. at least 20 EC must be obtained from the regular curriculum,
  - b. the level of the programme must match the objectives and exit qualifications that apply for the programme for which the student is enrolled.

#### **4. Curriculum structure**

##### **Article 4.1 Composition of programme**

1. The programme consists of the following components:
  1. Health policy, systems, planning and management,
  2. Research,
  3. Determinants of health and interventions
  4. Thesis, including self- reflection portfolio and
  5. Oral examination.

##### **Article 4.2 Compulsory units of study**

The compulsory units of study are all five program components. Three program components are specified below for those following the Health systems, Policy and Management track:

- Health Policy, Systems, Planning and Management (14 ec) which consists of:  
Health System & Policy Making (HS&PM, 4 ec),  
Health Planning (HP, 3 ec),  
Health Policy and Financing (HP&F, 4 ec), and the module  
Human Resources for Health (HRH, 3 ec).
- Research (10.5 ec), which consists of:  
Epidemiology and Statistics 1 (EPISTAT 1, 2,5 ec),  
Epidemiology and Statistics 2 (EPISTAT 2, 4 ec) and  
Qualitative methods in Health Systems Research (QHSR, 4 ec).
- Determinants of Health and Interventions (15.5 ec), which consists of:  
Social determinants of Health (SDH, 3,5 ec),  
Learning and Communication Skills (LCS, 3 ec),  
Control Strategies for Communicable and Non-communicable Diseases (CCND, 4.5 ec) and  
Sexual Reproductive Health and Rights and HIV/AIDS (SRHR HIV/AIDS 4.5 ec),

For those who follow the Sexual and Reproductive Health and Rights track the following applies:

- Health Policy, Systems, Planning and Management (14 ec) which consists of:  
Health System & Policy Making (HS&PM, 4 ec),  
Health Planning (HP, 3 ec),  
SRHR policy, governance and finance (SRHRPol, 4 ec), and the module  
Human Resources for Health (HRH, 3 ec).
- Research (10.5 ec), which consists of:  
Epidemiology and Statistics 1 (EPISTAT 1, 2,5 ec), Epidemiology and Statistics 2  
(EPISTAT 2, 4 ec) and  
Qualitative methods in Health Systems Research (QHSR, 4 ec).

- Determinants of Health and Interventions (15.5 ec), which consists of:
  - Social Determinants of Health (SDH, 3,5 ec),
  - Learning and Communication Skills (LCS, 3 ec),
  - Sexual Reproductive Health and Rights and HIV/AIDS (SRHR HIV/AIDS, 4.5 ec) and
  - Sexual Reproductive Health and Rights: Organizing Effective Responses (SRHR Responses, 4,5 ec)

Thesis including the self-reflection portfolio and the oral examination: 20 ec

The total programme consists of: 60 ec.

#### Article 4.3 Practical exercise

See article 4.6.

#### Article 4.4 Electives

If the student wishes to take a different course than the units of study listed, advance permission must be obtained in writing from the Examination Board.

#### Article 4.5 Examinations and resits

1. A program component may consist of a number of parts. Each part is completed with one or more interim examinations. The final grade for the program component is determined on the basis of the predetermined weight of the interim examinations.
2. Prior to the start of the academic year, a timetable is issued detailing when written examinations may be taken. The timetable covers all program components taught in the academic year and is published no later than the beginning of the academic year.
3. Successful completion of examinations is not required for sitting subsequent examinations.
4. Notwithstanding the stipulations of article 4.5.3 course participants can sit the thesis examination only if all other examinations of the programme components have been successfully completed.
5. Notwithstanding the stipulations of article 4.5.4 the Examination Board may allow course participants to sit thesis examinations if the examinations of one programme component have not been successfully completed.
6. Notwithstanding article 4.1 general section the student must sign up for a subsequent resit, after the programme through [www.virtualgrounds.kit.nl](http://www.virtualgrounds.kit.nl).
7. Notwithstanding article 4.5.3, the highest mark of a resit is limited to 6/10.
8. The mark of an interim examination needs to be at least 5.0.

The types of interim examinations (between brackets the corresponding weight) are:

Module-specific interim examinations (65%)

A total of 10 written interim examinations are organized in three program components (weight of each program component indicated as %-age of total score). Each program component consists of a combination of specific interim examinations. The mark for each program component is determined by the weighted average of the individual interim examinations (in brackets the weight of each interim exam):

For those following the Health Systems, Policy and Management track:

1. Health policy, systems, planning and management (23%): weighted average of the assignments for the modules:
  - a. Health System & Policy Making (HS&PM) exam (30%),
  - b. Health Policy & Financing (HP&F) exam (30%),
  - c. Health Planning (HP) practical (10%),
  - d. Human Resources for Health (HRH) exam (30%).

2. Research (20%): weighted average of:
  - a. Epidemiology and Statistics 1 (EPISTAT 1) and 2 (EPISTAT 2) exams (24% and 38% respectively) and
  - b. Qualitative methods in Health Systems Research (HSR) exam (38%).
3. Determinants of health and Interventions (22%): weighted average of:
  - a. Social Determinants of Health (DOH/IPH) exam (25%),
  - b. Control strategies for Communicable and Non-communicable Diseases (CCND) exam (33%) and
  - c. Sexual Reproductive Health and Rights and HIV/AIDS (SRHR) exam (32%),
  - d. Learning and Communication Skills (LCS) practical (10%).

For those who follow the SRHR track:

A total of 10 written interim examinations are organized in three program components (weight of each program component indicated as %-age of total score). Each program component consists of a combination of specific interim examinations. The mark for each program component is determined by the weighted average of the individual interim examinations (in brackets the weight of each interim exam):

1. Health policy, systems, planning and management (23%): weighted average of the assignments for the modules:
  - a. Health System & Policy Making (HS&PM) exam (30%),
  - b. Health planning (HP) practical (10%),
  - c. Human Resources for Health (HRH) exam (30%) and
  - d. SRHR Policy, Governance and Finance (SRHRPol) exam (30%),
2. Research (20%): weighted average of:
  - a. Epidemiology and Statistics 1 (EPISTAT 1) and 2 (EPISTAT 2) exam (24% and 38% respectively) and
  - b. Qualitative methods in Health Systems Research (HSR) exam (38%).
3. Determinants of health and Interventions (22%): weighted average of:
  - a. Social Determinants of Health (SDH) exam (25%),
  - b. Sexual Reproductive Health and Rights and HIV (SRHR) exam (32 %),
  - c. Sexual Reproductive Health and Rights: Organizing Effective Responses (SRHR Responses) exam (33%),
  - d. Learning and Communication Skills (LCS) practical (10%).

For all tracks:

4. Thesis (35%): written thesis including self-reflection portfolio (25%) and oral examination of thesis (10%). The thesis including the self-reflection portfolio and the oral examination each have to be a pass.

#### Article 4.6 Participation in practical exercise and tutorials

1. In the case of a practical training, the student must attend at least 100% of the practical sessions. Should the student attend less than 100%, he/she must repeat the practical training, or the Examinations Board may have one or more supplementary assignments issued.
2. In the case of tutorials with assignments, the student must attend at least 100% of the tutorials. Should the student attend less than 100 %, he/she must repeat the study group, or the Examination Board may have one or more supplementary assignments issued.
3. In exceptional circumstances, the Examination Board may, at the request of the student, permit an exemption from this requirement if, in the opinion of the Board, the assessment of the intended skills is also possible with a lesser percentage of participation, with or without the imposition of supplementary requirements.

#### Article 4.7 Maximum exemption

A maximum of 20 EC of the curriculum can be accumulated through granted exemptions.

#### Article 4.8 Validity period for results

1. The validity period of examinations and exemptions from examinations is limited, as follows: for the program component examinations, the oral examination and the thesis: 5 years.
2. The validity period of an interim examination is limited to the academic year and the academic year thereafter or until the conclusion of the component in the year thereafter.

#### Article 4.9 Degree

Students who have successfully completed their Master's final examination are awarded a Master of Science degree. The degree awarded is stated on the degree certificate. If it is a joint degree, this will also be stated on the degree certificate.

### 5. Transitional and final provisions

#### Article 5.1 Amendments and periodic review

1. Any amendment to the Teaching and Examination Regulations will be adopted by the Academic Board after taking advice from the relevant Programme Committee. A copy of the advice will be sent to the authorised representative advisory body.
2. An amendment to the Teaching and Examination Regulations requires the approval of the authorised representative advisory body if it concerns components not related to the subjects of Section 7.13, paragraph 2 sub a to g and v, as well as paragraph 4 of the WHW and the requirements for admission to the Master's programme.
3. An amendment to the Teaching and Examination Regulations can only pertain to an academic year that is already in progress if this does not demonstrably damage the interests of students.

#### Article 5.2 Transitional provisions

Notwithstanding the current Teaching and Examination Regulations, the following transitional provisions apply for students who started the programme under a previous set of Teaching and Examination Regulations:

Not applicable.

#### Article 5.3 Publication

1. The Academic Board will ensure the appropriate publication of these Regulations and any amendments to them.
2. The Teaching and Examination Regulations will be posted on the academic website and deemed to be included in the course handbook.

#### Article 5.4 Effective date

These Regulations enter into force with effect from 10 September 2018

Advice from Programme Committee MPH/ICHHD, on 30 August 2018

Approved by Examination Committee, on September 2018

Adopted by the Academic Board, on September 2018

**Appendix I**

List of articles that must be included in the OER pursuant to the WHW (articles in framed boxes):

Section A

Art. 1.1	7.13, para 1, WHW
Art. 2.1	7.13, para 2 sub w
Art. 3.2	7.13, para 2 sub e
Art. 4.2	7.13, para 2 sub h and l
Art. 4.3	7.13, para 2 sub n
Art. 4.4	7.13, para 2 sub o
Art. 4.5	7.13, para 2 sub j, h
Art. 4.7	7.13, para 2 sub r
Art. 4.8	7.13, para 2 sub k
Art. 4.9	7.13, para 2 sub p
Art. 4.10	7.13, para 2 sub q
Art. 4.11	7.13, para 2 sub a
Art. 5.1	7.13, para 2 sub u
Art. 5.2	7.13, para 2 sub m

Section B

Art. 1.2	7.13, para 2 sub i
Art. 2.1	7.13, para 1 sub b, c
Art. 2.2	7.13, para 2 sub c
Art. 3.1	7.25, para 4
Art. 4.1	7.13, para 2 sub a
Art. 4.2	7.13, para 2 sub e, h, j, l
Art. 4.3	7.13, para 2 sub t
Art. 4.4	7.13, para 2 sub e, h, j, l
Art. 4.5	7.13, para 2 sub s
Art. 4.6	7.13, para 2 sub d
Art. 4.8	7.13, para 2 sub k