

Teaching and Examination Regulations

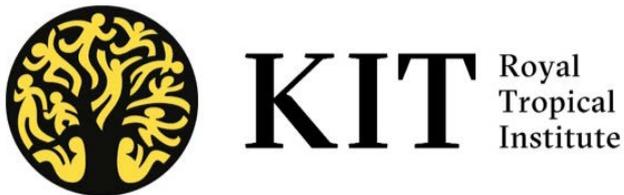
Masterprogramme in Public Health Faculty of Science

Academic year 2019-2020

A. Faculty section

B1. Programme specific section - general provisions

B2. Programme specific section – content of programme



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Section A: Faculty section

1. General provisions

Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled for the programme, irrespective of the academic year in which the student was first enrolled for the programme.	Advice OLC, approval FGV (9.38 sub b)
2. These Regulations enter into force with effect from 9 September 2019	Advice OLC, approval FGV (9.38 sub b)
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.	Advice OLC, approval FGV (9.38 sub b)

Article 1.2 Definitions

The following definitions are used in these Regulations (*in alphabetical order*) :

- a. academic year: the period beginning on 9 September and ending on 8 September of the following calendar year;
- b. CvB: the Executive Board of Vrije Universiteit Amsterdam.
- c. EC (European Credit): an EC credit with a workload of 28 hours of study;
- d. educational component: a unit of study of the programme within the meaning of the WHW;
- e. examination: the final examination of the Master's programme;
- f. FGV: Faculty joint assembly – assembly of the faculty student council and faculty staff council;
- g. interim examination: an assessment of the student's knowledge, understanding and skills relating to a course component. The assessment is expressed in terms of a final mark. An interim examination may consist of one or more partial examinations. A resit always covers the same material as the original interim examination;
- h. joint degree: a degree awarded by an institution together with one or more institutions in the Netherlands or abroad, after the student has completed a study programme (a degree programme, a major or a specific curriculum within a degree programme) for which the collaborating institutions are jointly responsible;
- i. OLC: programme committee;
- j. period: a part of a semester;
- k. practical exercise: the participation in a practical training or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are:
- researching and writing a thesis or dissertation
 - carrying out a research assignment
 - taking part in fieldwork or an excursion
 - taking part in another educational learning activity aimed at acquiring specific skills, or
 - participating in and completing a work placement;

l. programme:	the totality and cohesion of the course components, teaching activities/methods, contact hours, testing and examination methods and recommended literature;
m. SAP/SLM:	the student information system (<i>Student Lifecycle Management</i>);
n. semester:	the first (September - January) or second half (February - August) of an academic year;
o. study guide:	the guide for the study programme that provides further details of the courses, provisions and other information specific to that programme. The Study Guide also called course handbook is available electronically at: https://virtualgrounds.kit.nl
p. subject	see 'educational component';
q. thesis:	a component comprising research into the literature and/or contributing to scientific research, always resulting in a written report;
r. university:	Vrije Universiteit Amsterdam;
s. WHW:	the Dutch Higher Education and Research Act (<i>Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek</i>);
t. workload:	the workload of the unit of study to which an interim examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits.

The other terms have the meanings ascribed to them by the WHW.

2. Study programme structure

Article 2.1 Structure of academic year and educational components

1. The study programme will be offered in a year divided into two semesters.	Ordinance CvB, see appendix 3
2. Every semester consists of three consecutive periods of eight, eight and four weeks	Ordinance CvB, see appendix 3
3. An educational component comprises 6 EC or a multiple thereof.	Ordinance CvB, see appendix 3
4. By way of exception to paragraph 3, Section B may stipulate that a unit of study comprises 3 EC or a multiple thereof. The Faculty Board requests permission from the Executive Board .	Ordinance CvB, see appendix 3

3. Assessment and Examination

Article 3.1 Signing up for education and interim examinations

1. Every student must sign up to participate in the educational components of the programme, the examinations and resits. The procedure for signing up is described in the course handbook	Ordinance CvB, see appendix 3
2. Signing up may only take place in the designated periods.	Ordinance CvB, see appendix 3

Article 3.2 Type of examination

1. At the student's request, the Examinations Board may permit a different form of interim examination than that stipulated in the course catalogue. If applicable, more detailed regulations on this are included in the Rules and Guidelines for the Examinations Board.	Advice OLC, Approval FGV (7.13 l)
2. In an educational component is no longer offered in the academic year following its termination, at least one opportunity will be provided to sit the interim examination(s) or parts thereof and a transitional arrangement will be included in the programme-specific section for the subsequent period.	Advice OLC, approval FGV (7.13 j)

Article 3.3 Oral interim examinations

1. An oral assessment is public unless the Examinations Board on request determines otherwise.	Advice OLC; approval FGV (7.13 l and n)
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Article 3.4 Determining and announcing results

1. The examiner determines the result of a written interim examination as soon as possible, but at the latest within ten working days. By way of departure from that stipulated in the first clause, the marking deadline for these [and final assignments] is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.	Ordinance CvB, see appendix 3
2. The examiner determines the result (i.e. mark) of an oral examination as soon as possible after the examination has finished and informs the student accordingly. The third clause of the first paragraph applies.	Advice OLC; approval FGV (7.13 o)
3. In the case of alternative forms of oral or written examinations, the Examinations Board determines in advance how and by what deadline the student will be informed of the results.	Advice OLC; approval FGV (7.13 o)
4. [optional:] A student can submit a request for reassessment to the examiner. A request for reassessment does not affect the time period for lodging an appeal.	Advice OLC; approval FGV (9.38 sub b)

Article 3.5 Examination opportunities

1. a. Per academic year, two opportunities to take examinations per educational component will be offered. b. The options for retaking practical components, work placements and these are detailed in the relevant work placement manual, teaching regulations or graduation regulations.	Ordinance CvB, see appendix 3
2. The most recent mark will apply in the event of a resit. A retake is allowed for both passed and failed units of study.	Ordinance CvB, see appendix 3
3. The resit for a (partial) interim examination must not take place within ten working days of the announcement of the result of the (partial) examination being resat.	Advice OLC; approval FGV (7.13 j)
4. The Examination Board may allow a student an extra opportunity to sit an examination if that student: a) is lacking only those credits to qualify for his or her degree; b) has failed the examination during all the previously offered attempts unless participation in an examination was not possible for compelling reasons. The extra opportunity can only be offered if it concerns a written examination, a paper or a take home examination. This provision excludes the practical assignments and the	Ordinance CvB, see appendix 3

Master's thesis. Requests for an additional examination opportunity must be submitted to the Examination Board no later than [1 July]. If necessary, the method of examination may deviate from the provisions in the study guide.	
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Article 3.6 Marks

1. Marks are given on a scale from 1 to 10 with no more than one decimal point.	Ordinance CvB, see appendix 3
2. The final marks are given in whole or half points.	Ordinance CvB, see appendix 3
3. Final marks between 5 and 6 will be rounded off to whole marks: up to 5.5 rounded down; from 5.5 rounded up. To pass a course, a 6 or higher is required.	Ordinance CvB, see appendix 3
4. The Examination Board can allow to use symbols rather than numbers, for example; v(oldaan), g(oed), n(iet)v(ol)d(aan), etc.)]	Ordinance CvB, see appendix 3

Article 3.7 Exemption

1. At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if the student: <ol style="list-style-type: none"> has passed a course component of a university or higher professional education programme that is equivalent in terms of content and level; has demonstrated through his/her work and/or professional experience that he/she has sufficient knowledge and skills with regard to the relevant course component. 	Advice OLC; approval FGV (7.13 r)
2. The Master's thesis is excluded from this exemption possibility.	Advice OLC; approval FGV (9.38 sub b)
3. A maximum of 18 EC for a one one-year master programme and 42 EC for a one two-year master programme can be accumulated through granted exemption. The substituting courses (educational components) are not included.	Advice OLC, approval FGV (art. 7.13 par. 2, under r WHW jo art. 9.38 par. b)

Article 3.8 Validity period for results

1. The validity period of interim examinations passed and exemption from interim examinations is unlimited, unless otherwise specified in Section B.	Legal provision
2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the unit of study concerned, as stipulated for the relevant unit of study in Section B.	Advice OLC; approval FGV (9.38 sub b)

Article 3.9 Right of inspection and post-examination discussion

1. For twenty working days after the announcement of the results of a written interim examination, the student can, on request, inspect his or her assessed work, the questions and assignments set in it, as well as the standards applied for marking. The place and time referred to in the previous clause will be announced at the time of the interim examination or on Virtual Grounds.	Advice OLC; approval FGV (7.13 p en q)
2. If a collective post-examination discussion has been organized, individual post-examination discussions will be held only if the student has attended the collective discussion or if the student was unable to attend the collective discussion through no fault of his or her own.	Advice OLC; approval FGV (7.13 q)
3. Students who meet the requirements stipulated in paragraph 1 can submit a request for an individual post-examination discussion to the relevant examiner. The discussion shall take place at a time and location to be determined by the examiner.	Advice OLC; approval FGV (7.13 p en q)

4. Academic student counselling and study progress

Article 4.1 Administration of study progress and academic student counselling

1. KIT is responsible for the correct registration of the students' study results. After the assessment of an educational component has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at his or her disposal at the course administration.	Advice OLC; approval FGV (7.13 u)
2. Enrolled students are eligible for academic student counselling. Academic student counselling is in any case provided by a. The Student General Counselling Service b. KIT academic advisors	Advice OLC; approval FGV (7.13 u)

Article 4.2 Adaptations for students with a disability

1. A student with a disability can, at the moment of submission in the online application system or at a later instance, submit a request to qualify for special adaptations with regard to teaching, practical training and interim examinations. These adaptations will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of study or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.	Advice OLC; approval FGV (7.13 m)
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.	Advice OLC; approval FGV (7.13 m)
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG, NIP or NVO registered professional who is qualified to conduct psychological evaluation.	Advice OLC; approval FGV (7.13 m)
4. The KIT course coordination, decides on the adaptations concerning the teaching facilities and logistics. The Examinations Board will rule on requests for adaptations with regard to examinations.	Advice OLC; approval FGV (7.13 m)
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student will make an appointment with the study adviser to discuss the details of the provisions.	Advice OLC; approval FGV (7.13 m)
6. A request for adaptations will be refused if it would place a disproportionate burden on the organization or the resources of the faculty or university were it upheld.	Advice OLC; approval FGV (7.13 m)
7. If the disability justifies an extension of the interim examination time, the Examinations Board will issue a statement testifying to this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures.	Advice OLC; approval FGV (7.13 m)
8. The decision as referred to in paragraph 5 may specify a limited validity of the special adaptations.	Advice OLC; approval FGV (7.13 m)

5. Hardship clause

Article 5.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness and unfairness, the faculty board responsible for the study programme will decide, unless the matter concerned is the responsibility of the Examinations Board.	Advice OLC; approval FGV (9.38 sub b)
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Section B1: Programme specific – general provisions

6. General programme information and characteristics

Article 6.1 Study programme information

1. The programme in Public health CROHO number 70047 is offered on a full-time and part-time basis.	Advice OLC; approval FGV (7.13 i)
1a The part-time programme has a nominal duration of study of 5 year(s).	Advice OLC; approval FGV (7.13 i)
2. The language of instruction is English	Advice OLC; approval FGV (9.38 sub b)

Article 6.2 Teaching formats used and modes of assessment

1. The degree programme uses the following teaching formats: <ul style="list-style-type: none"> • Lectures • Tutorials • Simulation and role plays • Debates • Quizzes • Group work • Field trips 	Advice OLC; approval FGV (7.13 x)
3. The degree programme uses the following modes of assessment: <ul style="list-style-type: none"> • Written examination • Paper • Oral • Debate • Peer feedback • Self reflection 	Advice OLC; approval FGV (7.13 l)

7. Further admission requirements

Article 7.1 Intake date(s)

The programme starts on September 16th.	Advice OLC; approval FGV (9.38 sub b)
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Article 7.2 Admission requirements

1. Admission to the Master's programme is possible for an applicant who has obtained a Bachelor's degree obtained at an institution of academic higher education, which demonstrates the following knowledge, understanding and skills: <ol style="list-style-type: none"> a. knowledge: medicine, public health or another related field to health care, such as health sciences, economics, social science or nursing b. understanding: NA c. skills: NA 	Partly legal provision & ordinance CvB, see appendix 3. Admission requirements excepted from participation in WHW
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2. The Admissions Board will investigate whether the applicant meets the admission requirements.	Legal provision
3. In addition to the requirements referred to in the first paragraph, the Admissions Board can also assess requests for admission in terms of (at least two of) the following criteria: a. talent and motivation; b. level of relevant knowledge and understanding; c. proficiency in methods and techniques; d. academic attitude and critical thinking; e. proficiency in the language(s) of instruction f. relevant work experience	Partly legal provision & ordinance CvB, see appendix 3. Admission requirements excepted from participation in WHW

Article 7.3 English language requirement for English-language Master's programmes or English-language specializations

1. In deviation from the language proficiency requirements as stated in the KIT Selection Policy an applicant should demonstrate that he or she has sufficient level of proficiency in English by meeting at least one of the following standards, no more than two (2) years before the start of the programme at the VU: - (academic) IELTS (6 or more) - TOEFL paper based test (> 550) - TOEFL internet based test (> 80) - TOEFL computer based test (>213)	Advice OLC; approval FGV (9.38 sub b)
2. Applicants who: a) completed an English-taught secondary or higher education degree in Canada, the United States, the United Kingdom, Ireland, New Zealand, Australia, Ghana, Nigeria, Kenya, South Africa, Zambia, South Africa, Uganda, Philippines, India, Tanzania, Malawi, Botswana, Zimbabwe, Sierra Leone, Liberia b) have earned a Bachelor's or Master's degree in an English-taught programme accredited by NVAO in the Netherlands, or c) have earned a Bachelor's or Master's degree in an accredited English-taught programme in another member state of the European Union are exempted from the requirements referred to in paragraph 1.	Advice OLC; approval FGV (9.38 sub b)

8. Interim examinations and results

Article 8.1 Sequence of interim examinations

1. Students may participate in interim examinations [or practical exercises] of the components below only if they have passed the interim examination or examinations for the components mentioned hereinafter:	Advice OLC; approval FGV (7.13 h, s & t)
Thesis after passing the reflective narrative and a minimum 2 components were passed and the third component has no more than one examination below 5.	

Article 8.2 Validity period for results

1. The validity period of the interim examinations and exemptions from interim examinations below, is limited as follows: a. provided that the component was passed, the following examinations are valid for 5 years <u>Research component</u> : Epidemiology and statistics 1 exam, Epidemiology and statistics 2 exam , Qualitative methods in Health Systems Research exam	Advice OLC; approval FGV (7.13 k)
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<p><u>Determinants of Health and Interventions component:</u> Social Determinants of Health exam, Sexual Reproductive Health and Rights and HIV exam, Learning and Communication Skills, Control of Communicable and non-communicable diseases (health systems policy and management track), Sexual Reproductive Health and Rights: Organizing Effective Responses exam (Sexual and reproductive health track)</p> <p><u>Health policy, systems, planning and management component:</u> Health System & Policy Making exam, Human Resources for Health, Health Planning exam Health Policy & Financing exam (track Health systems policy and management), SRHR Policy, Governance and Finance (Sexual and Reproductive Health track)</p> <p>b. the following examinations are valid until the end of the following academic year if the component was not passed.</p> <p><u>Research component:</u> Epidemiology and statistics 1 exam, Epidemiology and statistics 2 exam , Qualitative methods in Health Systems Research exam</p> <p><u>Determinants of Health and Interventions component:</u> Social Determinants of Health exam, Sexual Reproductive Health and Rights and HIV exam, Learning and Communication Skills, Control of Communicable and non-communicable diseases (health systems policy and management track), Sexual Reproductive Health and Rights: Organizing Effective Responses exam (Sexual and reproductive health track)</p> <p><u>Health policy, systems, planning and management component:</u> Health System & Policy Making exam, Human Resources for Health exam, Health Planning exam Health Policy & Financing exam (track Health systems policy and management), SRHR Policy, Governance and Finance (Sexual and Reproductive Health track)</p>	
<p>2. A student may request the Examination Board to extend the validity of an exam. If the exam shows that a student's knowledge is insufficient or outdated, or if the student's skills and insights evaluated in the exam are demonstrably outdated, the Examination Board may impose a supplementary examination, impose a replacement examination or refuse to extend the period of validity.</p>	Legal provision
<p>3. In situations where a limited period of validity applies, the period of validity of examinations may be extended in the event of extenuating circumstances as stipulated in WHW Article 7.51, paragraph 2, with at least the period of allocated financial assistance specified in WHW Article 7.15, paragraph 1.</p>	Legal provision

Section B2: Programme specific – content of programme

9. Programme objectives, specializations and exit qualifications

Article 9.1 Workload

1. The programme has a workload of 60 EC	Advice OLC; (7.13 a)
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Article 9.2 Specializations

The programme has the following tracks: Health systems, Policy, Planning and Management Sexual and Reproductive Health and Rights	Advice OLC; (7.13 a)
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Article 9.3 Programme objective

The programme aims at: imbibing in the course participants the knowledge, insight and skills that are required to function as independent professionals within the field of public health and to be appropriate candidates for further study towards a research career.	Advice OLC; (7.13 a)
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Article 9.4 Exit qualifications

1. At all events, a graduate of the study programme will have the following competencies: <ul style="list-style-type: none"> • Critically assess population health status and identifies population health problems, risk factors and determinants, and determines health needs. • Appraise the role of health systems in terms of fundamental goals, functions, actors and performance • Influence effective policy-making and strategic planning concerning interventions aiming at improving public health, taking into account scientific evidence, good practice and local context • Creatively implement, cost-effective, quality client-centred strategies and interventions. • Monitor and evaluate health interventions by effectively managing human, financial and logistic resources in the dynamic global and local context. • Work professionally across different sectors, different cultures, disciplines and institutional levels, with private and public actors, and through advocacy, communication and networking. • Identify research needs; commission research, and critically analyse and translate research results into policy and practice. • Incorporate a pro-poor and equity approach in all actions. • Continuously examine and critically self-reflect on their own cultural competence, motivation, practice and values, adjust them accordingly, and act as an agent of change. 	Approval OLC (7.13 b)
2. Language proficiency may be taken into account in the assessment of (interim) examinations	Approval OLC (7.13 c)

10. Curriculum structure

Article 10.1 Composition of the programme

1. The programme comprises at least a package of compulsory components and an individual Master's thesis or academic internship.	Ordinance CvB, see appendix 3
2. Additionally the programme can offer: NA	Advice OLC; (7.13 a)
3. Educational components are categorized as specialized (400), research oriented (500) and highly specialized (600) level.	Ordinance CvB, see appendix 3

Article 10.2 Compulsory educational components

A detailed description per educational component can be found in the Study Guide.

Educational component	course code	nr of EC	level	Advice OLC; (7.13 a)
Health Policy, Systems, Planning and Management	NA	14	600	
Research	NA	10,5	500	
Determinants of Health and Interventions	NA	15,5	600	
Thesis and oral exam	NA	20	600	

Article 10.3[Participation in practical training and tutorials

1. In the case of a practical training, the student must attend at least 90% of the practical sessions. Should the student attend less than 90 %, he or she must repeat the practical training, or the Examinations Board may have one or more supplementary assignments issued.	Approval OLC (7.13 d)
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11. Evaluation and transitional provisions

Article 11.1 Evaluation of the education

1. The education provided in this programme is evaluated in accordance with the (attached) evaluation plan. The faculty evaluation plan offers the framework.	Approval OLC (7.13 a1)
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Article 11.2 Transitional provisions

By way of departure from the Teaching and Examination Regulations currently in force, the following transitional provisions apply for students who started the programme under a previous set of Teaching and Examination Regulations: NA	Advice OLC (7.13 a)
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Advice and approval by the Programme Committee on August 29, 2019.

Adopted by the board of the Faculty of Science on August 30, 2019.

Appendix I**Overview of articles that must be included in the OER**

Based on Section 7.13, paragraph 2, of the WHW and other Sections of the Act.

Section A: Faculty section

2. Study programme structure	
Article 2.1 Structure of academic year and educational components	7.13 paragraph 2 sub e
3. Assessment and Examination	
Article 3.2 Type of examination	7.13 paragraph 2 sub h, l, j
Article 3.3 Oral interim examinations	7.13 paragraph 2 sub l, n
Article 3.4 Determining and announcing results	7.13 paragraph 2 sub o
Article 3.5 Examination opportunities	7.13 paragraph 2 sub h, j
Article 3.7 Exemption	7.13 paragraph 2 sub r
Article 3.8 Validity period for results	7.13 paragraph 2 sub k
Article 3.9 Right of inspection and post-examination discussion	7.13 paragraph 2 sub p, q
4. Academic student counselling and study progress	
Article 4.1 Administration of study progress and academic student counselling	7.13 paragraph 2 sub u
Article 4.2 Adaptations for students with a disability	7.13 paragraph 2 sub m

Section B1: Programme specific – general provisions

6. General programme information and characteristics	
Article 6.1 Study programme information	7.13 paragraph 2 sub i, r
Article 6.2 Teaching formats used and modes of assessment	7.13 paragraph 2 sub l, x
[option:] Article 6.3 Academic student counselling	7.13 paragraph 2 sub u
7. Further admission requirements	
Article 7.2 Admission requirements	7.30b paragraph 2
8. Interim examinations and results	
Article 8.1 Sequence of interim examinations	7.13 paragraph 2 sub h, s, t
[option 1:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k
[option 2:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k

Section B2: Programme specific – content of programme

9. Programme objectives, specializations and exit qualifications	
Article 9.1 Workload	7.13 paragraph 2 sub g
Article 9.2 Specializations	7.13 paragraph 2 sub a
Article 9.3 Programme objective	7.13 paragraph 2 sub a
Article 9.4 Exit qualifications	7.13 paragraph 2 sub b, c
10. Curriculum structure	
Article 10.1 Composition of the programme	7.13 paragraph 2 sub a
Article 10.2 Compulsory educational components	7.13 paragraph 2 sub a
[Optional] Article 10.3 Elective educational components	7.13 paragraph 2 sub a
[Optional] Article 10.4 Practical exercise	7.13 paragraph 2 sub d
Article 10.5 Participation in practical training and tutorials	7.13 paragraph 2 sub d
11. Evaluation and transitional provisions	
Article 11.1 Evaluation of the education	7.13 paragraph 2 sub a1
Article 11.2 Transitional provisions	7.13 paragraph 2 sub a

Appendix II**Overview of rights to prior consultation (advice) and rights to approve OLC and FGV (Dutch only)**

Onderwerpen Onderwijs – en Examenregeling (OER) 7.13 paragraph 2 WHW	FGV		OpIC	
	I	A	I	A
a. de inhoud van de opleiding en van de daaraan verbonden examens				
a1. de wijze waarop het onderwijs in de desbetreffende opleiding wordt geëvalueerd				
b. de inhoud van de afstudeerrichtingen binnen een opleiding				
c. de kwaliteiten op het gebied van kennis, inzicht en vaardigheden die een student zich bij beëindiging van de opleiding moet hebben verworven				
d. waar nodig, de inrichting van praktische oefeningen				
e. de studielast van de opleiding en van elk van de daarvan deel uitmakende onderwijseenheden				
f. de nadere regels, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid (BSA)				
g. ten aanzien van welke masteropleidingen toepassing is gegeven aan artikel 7.4a, achtste lid (verhoogde studielast)				
h. het aantal en de volgtijdelijkheid van de tentamens alsmede de momenten waarop deze afgelegd kunnen worden				
i. de voltijdse, deeltijdse of duale inrichting van de opleiding				
j. waar nodig, de volgorde waarin, de tijdvakken waarbinnen en het aantal malen per studiejaar dat de gelegenheid wordt geboden tot het afleggen van de tentamens en examens				
k. waar nodig, de geldigheidsduur van met goed gevolg afgelegde tentamens, behoudens de bevoegdheid van de examencommissie die geldigheidsduur te verlengen				
l. of de tentamens mondeling, schriftelijk of op een andere wijze worden afgelegd, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
m. de wijze waarop studenten met een handicap of chronische ziekte redelijkerwijs in de gelegenheid worden gesteld de tentamens af te leggen				
n. de openbaarheid van mondeling af te nemen tentamens, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
o. de termijn waarbinnen de uitslag van een tentamen bekend wordt gemaakt alsmede of en op welke wijze van deze termijn kan worden afgeweken				
p. de wijze waarop en de termijn gedurende welke degene die een schriftelijk tentamen heeft afgelegd, inzage verkrijgt in zijn beoordeelde werk				
q. de wijze waarop en de termijn gedurende welke kennis genomen kan worden van vragen en opdrachten, gesteld of gegeven in het kader van een schriftelijk afgenomen tentamen en van de normen aan de hand waarvan de beoordeling heeft plaatsgevonden				
r. de gronden waarop de examencommissie voor eerder met goed gevolg afgelegde tentamens of examens in het hoger onderwijs, dan wel voor buiten het hoger onderwijs opgedane kennis of vaardigheden, vrijstelling kan verlenen van het afleggen van een of meer tentamens				
s. waar nodig, dat het met goed gevolg afgelegd hebben van tentamens voorwaarde is voor de toelating tot het afleggen van andere tentamens				
t. waar nodig, de verplichting tot het deelnemen aan praktische oefeningen met het oog op de toelating tot het afleggen van het desbetreffende tentamen, behoudens de bevoegdheid van de examencommissie vrijstelling van die verplichting te verlenen, al dan niet onder oplegging van vervangende eisen				
u. de bewaking van studievoortgang en de individuele studiebegeleiding				
v. indien van toepassing: de wijze waarop de selectie van studenten voor een speciaal traject binnen een opleiding, bedoeld in artikel 7.9b, plaatsvindt (<i>excellenietraject binnen een opleiding</i>)				
x. de feitelijke vormgeving van het onderwijs				
alle overige onderwerpen die in de OER zijn geregeld maar die niet als zodanig zijn genoemd in art. 7.13 WHW onder a t/m x.				

De lettering komt overeen met de lettering van artikel 7.13 lid 2 WHW

Appendix III

Ordinances VU CvB and Binding Guidelines (richtlijn)

Section A, article:	Concerns:	CvB ordinance / guideline
2.1.1, 2.1.2	Year planning two semesters 8-8-4 (uniforme jaarkalender VU-UvA)	29-9-2008 (period 2009-2015) 22-05-2014 (periode 2016-2025)
2.1.3, 2.1.4	Educational components	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.1	Signing up for education and interim examinations	CvB ordinance 30-09-2010, prior consent USR.
3.4.1	Determination and publication of the results (1) Grading deadline exams 10 workdays (2) Theses 20 workdays	(1) Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017 (2) Quality demand 11 from the VU assessment policy, CvB ordinance 15-05-2012
3.5.1	Two possibilities to take examinations per year	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.5.2	Retake: most recent grade is valid. A pass can be retaken	Taken from the UvA guidelines, as part of the harmonization, CvB ordinance 24-02-2014
3.5.4	Extra retake last year	Included in (prior) model OER 16-17 following a request from committee O&O and adopted by CvB op 27-10-2015
3.6	Grades	CvB ordinance 30-09-2010, with University council's consent. As a result of harmonization UvA, the guideline: 5.5 is a pass, has been added. CvB ordinance 24-02-2014.
Section B1, article:	Concerns:	CvB ordinance / guideline
7.2.1	Admission criteria; at least WO Bachelor's degree	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
7.2.3	Additional admission criteria; type of criteria	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
Section B1, article:	Concerns:	CvB ordinance / guideline
10.1	Composition programme	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
10.2	Categorization of components	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017

Appendix IV**Article 2.1 of the WHW Implementation Decree (1 juni 2018)**

(Currently only in Dutch, official translation will follow soon)

1 De persoonlijke omstandigheden bedoeld in de artikelen 7.8b, derde lid, en 7.9, derde lid, van de wet, zijn uitsluitend:

- a. ziekte van betrokkene,
- b. lichamelijke, zintuiglijke of andere functiestoornis van betrokkene,
- c. zwangerschap van betrokkene,
- d. bijzondere familie-omstandigheden,
- e. het lidmaatschap, daaronder begrepen het voorzitterschap, van:

1. bij universiteiten: de universiteitsraad, faculteitsraad, het orgaan dat is ingesteld op grond van de medezeggenschapsregeling, bedoeld in artikel 9.30, derde lid, onderscheidenlijk artikel 9.51, tweede lid, van de wet, het bestuur van een opleiding of de opleidingscommissie, alsmede het lidmaatschap van het bestuur van een stichting die blijkens haar statuten tot doel heeft de exploitatie van voorzieningen, behorende tot de studentenvoorzieningen, dan wel van een daarmee naar het oordeel van het instellingsbestuur gelet op de taak gelijk te stellen orgaan,

2. bij hogescholen: de medezeggenschapsraad, deelraad, studentencommissie of opleidingscommissie.

f. andere in de regelingen, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid, van de wet door het instellingsbestuur aan te geven omstandigheden waarin betrokkene activiteiten ontplooit in het kader van de organisatie en het bestuur van de zaken van de instelling,

g. het lidmaatschap van het bestuur van een studentenorganisatie van enige omvang met volledige rechtsbevoegdheid, dan wel van een vergelijkbare organisatie van enige omvang, bij wie de behartiging van het algemeen maatschappelijk belang op de voorgrond staat en die daartoe daadwerkelijk activiteiten ontplooit.

2 Het instellingsbestuur kan voor de toepassing van het eerste lid, onderdeel g, nadere regels vaststellen omtrent het aantal bestuursleden dat ten hoogste per organisatie per studiejaar in aanmerking komt, zomede omtrent welke bestuursfuncties in aanmerking komen.